[Loai: VIẾT THƯ- ĐỀ 10 – 10 CÂU]

[Q]

**Choose the correct answer to indicate your choice in each of the following sentences to make a complete letter.**

Dear Jennifer,

Q 61

**I/writing/request/unpaid leave/month.**

0. I am writing to request some unpaid leave the next month.

1. I am writing to request some unpaid leave next month.

0. I was writing to request some unpaid leave last month.

0. I was writing to request some unpaid leave the last month.

[Q]

**My parents’ 60th wedding/anniversary/ March 21st/planning/celebrate/significant achievement/all their children/grandchildren.**

1. My parents’ 60th wedding anniversary is on March 21st, and they are planning to celebrate this significant achievement with all their children and grandchildren.

0. My parents’ 60th wedding anniversary is in March 21st, and they are planning to celebrate this significant achievement with all their children and grandchildren.

0. My parents’ 60th wedding anniversary is from March 21st, and they are planning to celebrate this significant achievement with all their children and grandchildren.

0. My parents’ 60th wedding anniversary is at March 21st, and they are planning to celebrate this significant achievement with all their children and grandchildren.

[Q]

**Do this/they/rented/a house/ big/ enough/accommodate/the whole family.**

0. To do this, they have rented a house an enough big to accommodate the whole family.

0. For do this, they have rented a house a big enough to accommodate the whole family.

0. To do this, they have rented a house a big enough the whole family to accommodate.

1. To do this, they have rented a house big enough to accommodate the whole family.

[Q]

**Participate/this special occasion, /I would/need/away/from/ four days, /Monday 19th / Thursday 23th.**

1. To participate in this special occasion, I would need to be away from for four days, from Monday 19th to Thursday 23th.

0. To participate on this special occasion, I would need to be away from for four days, from Monday 19th to Thursday 23th.

0. To participate in this special occasion, I would be need away from for four days, from Monday 19th to Thursday 23th.

0. In participate in this special occasion, I would need to be away from for four days, from Monday 19th to Thursday 23th.

[Q]

**My schedule/that week/relatively light, /apart from/two meetings/with clients.**

0. My schedule in that week is relatively light, apart from two meetings with clients.

1. My schedule for that week is relatively light, apart from two meetings with clients.

0. My schedule for that week is relative light, apart from two meetings with clients.

0. My schedule from that week is relatively light, apart from two meetings with clients.

[Q]

**Netta/would be/able/attend these/ in my places, / as she/had/previous dealings/both companies/ the relevant staff/there.**

0. Netta would be able to attend these in my places, as she have had previous dealings with both companies and knows the relevant staff there.

0. Netta would be able to attend these in my places, as she has had previous dealings with both companies and knew the relevant staff there.

1. Netta would be able to attend these in my places, as she has had previous dealings with both companies and knows the relevant staff there.

0. Netta would be able to attend these in my places, as she has had previous dealings on both companies and knows the relevant staff there.

[Q]

**I/no other/urgent/work/commitments/time**

0. I had no other urgent work commitments at that time.

0. I have no other urgent work commitments at this time.

0. I am no other urgent work commitments at that time.

1. I have no other urgent work commitments at that time.

[Q]

**I/would be/very grateful/if /could/allow/me/this time.**

0. I would be very grateful of you could allow me this time.

1. I would be very grateful if you could allow me this time.

0. I would be very grateful if I could allow me this time.

0. I would be very grateful if you could be allowed me this time.

[Q]

**These few days/very important/my parents/ the whole family,**

1. These few days are very important to my parents and the whole family,

0. These few days were very important to my parents and the whole family,

0. These few days are very important for my parents and the whole family,

0. These few days were very important for my parents and the whole family,

[Q]

**and it/would be/ a way/thank/them/all the support/they/given me.**

0. and it would be a way to thank them for all the support they are given me.

0. and it would be a way to thank to them for all the support they have given me.

1. and it would be a way to thank them for all the support they have given me.

0. and it would be a way to thank to them for all the support they are given me.

Best wishes